



RECYCLE
COMPLIANCE
PROGRAM

Walter E. Washington Convention Center Recycling Guidelines

The Washington Convention Center Authority recognizes our services and activities have a direct effect on the local, regional, and global environment. Our efforts and responsibility continue to contribute to the promotion of understanding sustainability in its broadest context. We are committed to maximizing operational efficiency while minimizing environmental impacts.

Your event will generate a great deal of waste and recyclable materials. We are committed to diverting as much of these materials as possible from the waste stream. Success can be achieved and will be the result of communicating this environmental strategy to maximize participation by decorators, exhibitors, speakers, show management, employees, attendees etc.

A simplified and streamlined process for your event is outlined below. We ask that you work with us, follow our guidelines, and transition into our recycling program.

Move-In

- Our Housekeeping department will provide clearly labeled TILTS on the exhibit hall floor for waste separation.
- Our “Know the Code” labels will identify the types of materials to be discarded into each TILT.

CARDBOARD AND MIXED PAPER ONLY	COMMINGLE ONLY	BULK TRASH ONLY	FOOD, TRASH AND WASTE ONLY
CARDBOARD FLATTEN & FOLD CORRUGADO CARTON APLANE Y DOBLE	COMMINGLE BOTTLES & CANS GLASS, ALUMINUM, PLASTIC	CARPET, PACKAGING FILM, GYPSUM BOARD, WOOD, NON FERROUS SCRAP, PALLETS, HOSE, LUMBER, TILES	FOOD CONTAMINATED ITEMS TRASH WASTE
MIXED PAPER PAPEL MIXTO	MEZCLADOS BOTELLAS Y LATAS VIDRIO, ALUMINIO, PLASTICO	ALFONBRA, EMBALAJE DE CAPA, TABLA DEYESO, MADERA, PEDACITO NO FERROSO, PALETA, MANGA, MOSAICOS	ALIMENTO CONTAMINADO ARTICULOS DESECHO BASURA

- Housekeeping will monitor the material levels accumulated. Tilts will be collected, transported, and replaced when full.

Move-Out

- Cleaning services contracted by your decorator will discard materials into designated TILTS and transport to designated drop off area on dock. Our housekeeping department will specify dock drop-off locations.
- Housekeeping will be responsible for the final sorting of all materials that reach the dock

Events

- During the event, Exhibit Halls and hall entrance (s) are outfitted with between 15-20 “Recovery Stations”.



- Common spaces, such as lobbies and concourses have “Recovery Units”.



- Conference Rooms and Ballrooms have a full complement of “Recovery Receptacles”.



- Restrooms entrance / exits have a single unit receptacle



- Passenger elevators landings on L3 and L3
- Entrance columns to Executive Offices East/West
- Supplemental addition to "Recovery Unit" in Grand Lobby
- Supplemental addition to "Recovery Unit" between MR's 148 and 153

